

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held via teleconference on Microsoft Teams due to the statewide prohibition of public gatherings on Tuesday, May 12, 2020. This meeting was held virtually and streamed live to the public.

The President, Mr. Cattani, called the meeting to order at 6:00 p.m. and read the Opening Statement.

Call to Order

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Mr. Cattani requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman

Mark Furey (Belmar) - absent

Joseph Loffredo

Donna Bossone

Terence Hoverter - absent

Thomas Pellegrino

Martin Burns - absent

Dennis Ingoglia (Brielle)

Alexis Pollock

Eugene Cattani

Todd Leonhardt (Sea Girt)

Alfred Sorino

Roll Call

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator/Board Secretary; Jesse Place, Assistant Superintendent, Gabrielle Pettineo, Board Attorney and Sandi Freeman, Recording Secretary.

Quorum Reached

Mr. Cattani read the Mission Statement and Statement to the Public.

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

Mission
Statement

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Statement to
the Public

Mr. Cattani asked for a motion to accept the minutes.

Minutes

Motion was made by Mr. Leonhardt, seconded by Mrs. Bossone, to accept and approve the minutes as specified in Item #7.

Roll Call Vote: Ayes (8); Nays (0); Abstain (1) Mr. Ingoglia; Absent (3) Mr. Burns; Mr. Furey; Mr. Hoverter
MOTION CARRIED

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of April 28, 2020. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Mr. Cattani asked that the minutes reflect that Mr. Burns, Mr. Furey and Mr. Hoverter are present at this time.

Mr. Cattani reported that there would not be any student board representative reports and presentations this evening.

8. Student Board Representative Report - No Report for the Month

9. Presentations – No Presentations for the Month

Dr. Kasyan asked to speak prior to the principals' reports.

Dr. Kasyan asked the principal to speak this evening on the continuity of education, discussion on the road map for the opening of school and the virtual graduation and possibility of a physical graduation on June 25th after the possible lifting on June 3rd of Governor Murphy's orders 107 and 119.

Dr. Kasyan turned the floor over to the Mrs. Graziano.

10. Principals' Reports

o Elementary School – Colleen Graziano

Mrs. Graziano thanked the board for the opportunity to speak this evening. She shared information on the progress of the remote learning at the elementary school. She thanked the staff, parents and students for their support and cooperation in adjusting to this new remote learning process. Mrs. Graziano provided details on the individual subject areas being addressed in the K-5 classes and the departmental subject area classes in Grades 6 – 8. Virtual field trips are being provided for every grade level. She has been in contact with the Student Council officers to hear their concerns and suggestions for school spirit activities. The students also recognized their teachers during Teacher Appreciation Week with emails and pictures. She thanked the P.T.O. for their support during this time. Mrs. Graziano said she hopes that a live 8th grade graduation ceremony will take place. Plans are also being worked on for virtual student recognition for National Junior Honor Society, the Academic and Athletic Awards ceremony and 8th grade graduation.

Dr. Kasyan said there are three components for the elementary school graduation. A virtual ceremony on June 11th; giving the students an opportunity to take an individual picture outside the school in their cap and gown and a possible physical ceremony on June 25th in the afternoon before the high school. He said this is contingent on any executive orders that are in place or lifted by the Governor.

Mrs. Graziano said they are working on a schedule for parents to pick up the caps and gowns and for the teachers, no more than ten at a time, to come into the school to organize and clean out their classrooms. Scheduling is also being worked on for the students to retrieve their personal belongings and to return their textbooks and tablets. This information will be shared with the parents very soon. A copy of Mrs. Graziano's report will be included in the formal minutes.

Minutes

Student Board
Representative
Report
(No Report)

Presentations
(No
Presentations)

Principals'
Report

Manasquan
Elementary
School
Mrs. Graziano

Dr. Kasyan turned the floor over to Mr. Goodall.

○ High School – Robert Goodall

Mr. Goodall thanked Dr. Kasyan and the board for the opportunity to speak this evening. He thanked the parents, students and administration and especially the teacher for their efforts during this unfortunate situation. He thanked Mr. Place and the technology team for their efforts in supporting the on-line learning process and Mrs. Kenney, along with the Guidance and Mrs. Polak and the Child Study Team, for their assistance and support provided to the students and staff. Mr. Goodall reported that the master schedule is being prepared at this time and two sessions of AP Physics are anticipated in the schedule for next school year. The Monmouth County Vocational and Apprenticeship group had planned an on-campus program for non-college bound students but was cancelled due to the quarantine. Information is being sent virtually to interested students providing information on joining local unions. Plans are being made for a Virtual National Honor Society program with 73 juniors and seniors being inducted at this ceremony. A Virtual Senior Awards Night will take place on Tuesday, June 2nd at 6:30 p.m. He thanked the community benefactors for contributing scholarships to the seniors. Social Media is being used to recognize the student athletics and to report on the future plans of the seniors. He thanked the board for the purchase of lawn signs for the graduates. Schedules are being worked on for the staff to come in to close out their classrooms followed up with cleaning and sanitizing the rooms. The students' lockers are being cleaned out and contents are being labeled and bagged. Plans will be made at the end of the school year for students to retrieve their personal items and return their laptops. Seniors will be provided with a time to come in for their graduation material. Mr. Goodall explained how a final assessment is being considered in lieu of a final exam. A virtual ceremony is planned to take place on June 12th to meet the statutory requirements to certify the graduating class. Student transcripts would then be available after the ceremony. A traditional on-campus ceremony will be planned for June 25th if the ban is lifted by the governor. He thanked the board for the photos of the graduates that will be displayed outside of the school.

Principals'
Report

Manasquan
High School
Mr. Goodall

Dr. Kasyan recapped that there will not be final exams this year and exams will be replaced with a final assessment provided virtually by the instructors. The exam schedule will be followed and renamed as a final assessment schedule. A virtual graduation will take place on June 12th with plans for a walk-up for the student to take pictures in front of the school. If restrictions are lifted a physical graduation will take place on June 25th.

Mr. Pellegrino suggested that if a physical graduation does not take place, we could possibly put something together and have the graduating 8th grade and 12 grade students participate and lead off the Thanksgiving parade. Mr. Goodall said that Mrs. Kenney will have their contact information.

Mr. Loffredo asked if June 25th is the latest date that can be used for graduation. Dr. Kasyan said that he could schedule up to July 1st; however, June 25th will provide two weeks to plan from the last school date on June 12th with a rain date of June 26th.

Mr. Cattani thanked Mrs. Graziano and Mr. Goodall for their efforts and leadership during this time.

Mr. Cattani opened the Public Forum on Agenda Items and read the following statement.

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of

Public Forum
on Agenda
Items

employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Mr. Cattani closed the Public Forum on Agenda Items seeing no participation from the public.

Mr. Cattani opened the second Public Forum on any item on or not on the agenda.

12. Public Forum

Mr. Cattani closed the second Public Forum seeing no participation from the public.

Mr. Cattani turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

13. Discussion Items May 12, 2020 Agenda

• Education, Curriculum & Technology- Agenda Items*

- The Return to School Road Map
 - Governance
 - School Operations
 - Wellness
 - Facilities and Security
 - Instruction
 - Technology

Dr. Kasyan said that to be successful during these times organization, patience and perseverance is key. He reviewed The Return to School Road Map with the board and provided information on how the different focuses are being addressed in the district. Committees have been formed to address the individual avenues and prepare for the opening of school in September.

- Required Updates to District Public Health-Related School Closure Plans*

Dr. Kasyan reviewed the updates to the Health-Related School Closure plan that was provided to the board as a virtual handout.

- COVID-19: Virtual Graduation

Dr. Kasyan provided the board with copies of the executive actions by Governor Murphy and new material on virtual graduations. If the bans are lifted the district will plan a physical graduation.

- Examples of Recovery Plans for Education

Dr. Kasyan also provided the board with examples of recovery plans from Maryland and Copenhagen for their review. He meets daily with Dr. Crawley and Mr. Place for discussion on how to address the return of students and staff in September.

Dr. Kasyan turned the floor over to Dr. Crawley for the Finance and Buildings and Grounds report.

• Personnel– To be Discussed in Executive Session- Agenda Items*

• Policy- Agenda Items*

• Finance

Dr. Crawley reported on two new software programs being implemented in an effort to improve efficiencies in the schools. Pay Schools will integrate with Genesis for use by the parents to pay fines, costs for field trips and tech costs for computer repairs. Checks will still be accepted as another payment option. Facilitron, a facilities-booking software, will be implemented for internal and external booking of the district's facilities. This program will provide a method for the community to request use of facilities and interact with the finance office. The public will be able to access the program and check on the availability of the facilities.

Public Forum

C.O.W.
Discussion
Items

The Return to
School Road
Map

Public Health-
Related School
Closure Plans

COVID-19:
Virtual
Graduation

Recovery Plans
for Education

Finance –

Facilitron
Program

Dr. Crawley referred to Item 27 in the agenda requesting approval by the board for a billboard that will be displayed on Route 71 and Stockton Lake Boulevard congratulating the 8th and 12th grade graduates. A picture of the proposed billboard was provided for the board.

Graduation
Billboard

• **Buildings & Grounds/Facilities**

Dr. Crawley is working with the Operations Committee on plans for the closing of the school year and scheduling teachers and students to come in and pick up their personal items. Plans are being worked out to have rooms disinfected before and after teachers and students come into the buildings. Discussion is taking place on plans for reopening in September and disinfection protocol is being reviewed and the staff is being trained on CDC and OSHA best practices for disinfection. Cleaning supplies effective against the Corona virus are being purchased at this time. Improved air filters have been purchased and will also be used in the district.

End of Year
Closure Plans

Dr. Crawley thanked the custodial staff for their hard work in keeping the schools clean. Dr. Kasyan thanked the custodians for painting the gym and complimented them on a job well done. The custodial staff is now moving on to paint the high school cafeteria.

Dr. Kasyan referred to the school district budget percentage increase. Dr. Crawley said that the tax levy increased by 2% and there were no waivers available. The additional cost is due to the repayment of debt for the referendum.

Dr. Kasyan said that remote learning cannot replace the students' experience in the classroom; however, the teachers will continue to be trained to do their best and reach mastery.

Dr. Kasyan asked Mr. Cattani to read the Resolution recognizing and thanking the teaching staff during "Teacher Appreciation Week." A copy of the resolution signed by the board president was mailed to the teachers today.

14. Superintendent's Report & Information Items

Supt.'s Report

WHEREAS, the Manasquan Board of Education values the excellence of education our students receive from the professional teaching staff on a daily basis, and;

Teacher
Appreciation
Week
Resolution

WHEREAS, the health, safety, and education of our students is of the utmost importance, and;

WHEREAS, the district is currently experiencing an unprecedented time in education with the challenges presented to the district with the Covid-19 Pandemic which could be particularly damaging to one of our most valuable resources, our children, and;

WHEREAS, it is the goal of this resolution to recognize and thank the professional certificated teaching staff, during "Teacher Appreciation Week," for their fortitude and due diligence during the Covid-19 pandemic given the challenges presented to them with social distancing and virtual education made this academic year like no other, and;

WHEREAS, the professionalism and due diligence of our teaching staff is recognized, appreciated and respected for keeping the light of learning shining bright during this unprecedented time and ensuring that the continuity of education was not interrupted for our students, and;

WHEREAS, Teacher Appreciation Week begins on May 4th and concludes on May 8th offering the Manasquan Board of Education a formal opportunity to take a moment and express

our gratitude to our teachers for their fortitude and continued student focus during this pandemic, and;

Teacher
Appreciation
Week
Resolution

WHEREAS, the Manasquan School District recognizes that during this crisis the teachers were our heroes coming to the forefront to meet many of our students' basic human needs which were threatened, including their need for normalcy, meaning, purpose, the continuity of education, and the sense of belonging with others.

NOW, THEREFORE, BE IT RESOLVED, that Manasquan Board of Education does hereby recognize May 4th to May 8th, 2020 as "Teacher Appreciation Week" and thank those who placed the education of our students before themselves.

Dr. Kasyan provided the enrollment report for the month ending April 30, 2020, as specified in Document A.

- **Enrollment– Document A**
 - **Total Enrollment – 1,487**
 - **High School – 953**
 - **Elementary School – 534**

Enrollment
Document A

There were not fire drills or Monthly HIB Reports for the month.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Report, Suspensions & Tardy Reports– Document B**
 - Fire Drill Reports:**
 - **High School: No Report for the Month – Remote Learning COVID-19**
 - **Alternative School: No Report for the Month – Remote Learning COVID-19**
 - **Elementary School: No Report for the Month – Remote Learning COVID-19**
- **HIB Monthly Report – Document C**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

Fire Drill
Reports
Document B
(No Report)

HIB Monthly
Report
Document C
(No Report)

Dr. Kasyan turned the floor over to Mr. Place, for the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Mr. Place said there were concerns with the device collection process under the current situation. Plans are being worked on that will allow parents and students to schedule a time on-line for the collection of devices in addition to returning books and retrieve their personal items left in the school. He explained that the benefit of having the devices returned is that the necessary summer maintenance could be performed to get them ready for the start of school. Focus would then be made on a plan for distribution to the students when school reopens.

Assistant
Superintendent
Report
Mr. Place

Dr. Kasyan said that plans are being looked into to expand the 1:1 program in the 5th grade. Dr. Crawley reported that the Federal Cares Act will provide funding towards technology and a grant in the amount of approximately \$64,000 will be considered for the purchase of devices for the 5th grade. Applications are being accepted up to June 19th and once approved we will apply for the reimbursement for our cost for the purchase of the equipment. Mr. Cattani asked if the board was in agreement to use the grant funds towards the 1:1 program. There was no objection from the board.

Dr. Kasyan concluded his report.

- **Report of the Director of Curriculum and Instruction – No Report for the Month**
- **Report of the Director of School Counseling Services – No Report for the Month**

Mr. Cattani asked for a motion to approve the Superintendent's Report.

Motion was made by Mr. Sorino, seconded by Mr. Bolderman, to approve and accept the Superintendent's Report.

Roll Call Vote: Ayes (12); Nays (0); Abstain (0); Absent (0)

MOTION CARRIED

Recommend approval and acceptance of the Superintendent's Report.

Mr. Cattani asked if there were any Manasquan General Items that required a separate vote. Seeing none, he asked for a motion to approve Items #15 through #22.

Motion was made by Mr. Sorino, seconded by Mrs. Pollock, to approve Manasquan General Items #15 through #22.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (0)

MOTION CARRIED

MANASQUAN **General Items**

15. **Recommend** approval to adopt Ready Math, published by Curriculum Associates, as the principal source of instructional material for mathematics in grades kindergarten through sixth.
16. **Recommend** approval to apply for the SY 2021 IDEA grant in the amount of \$281,423.00 in the Basic Grant and \$7834.00 in the Preschool Grant.
17. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan Elementary School, for the 2020-2021 school year:

Student ID# 6567379652	Grade T1	Student ID# 7199899419	Grade 3
Student ID# 1462843571	Grade 1	Student ID# 8818638752	Grade 4
Student ID# 9703401740	Grade 2	Student ID# 2995511031	Grade 4
Student ID# 7216590335	Grade 2	Student ID# 5336242894	Grade 5
Student ID# 4141729557	Grade 2		

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below: **No Report for the Month**

Student Action

Field Trips

19. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **No Report for the Month**

21. **Placement of Students Out of District**

Recommend approval of the revised External Placement list that reflects both transportation and tuition costs for the 2019-2020 school year. **No Report for the Month**

Acceptance of
Supt's Report

Manasquan
General Items
#15 - #22

Ready Math
Curriculum

SY2021 IDEA
Grant

2020-21 MES
Tuition Free
Students

E.S.
Professional
Days
(No Report)

E.S. Field Trips
(No Report)

E.S. Home
Instruction
(No Report)

Out of District
Placements
(No Report)

Financials

- 22. Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **April, 2020** as per **Document 1.**

Mr. Cattani asked if there were any Manasquan/Sending District General Items that required a separate vote. Seeing none, he asked for a motion to approve Items #23 through #37.

Motion was made by Mr. Hoverter, seconded by Mr. Furey, to approve Manasquan/Sending Districts General Items #23 through #37.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (0)

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

- 23. Secretary's Report/Financials**

Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **APRIL 30, 2020** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **APRIL 30, 2020** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **APRIL 30, 2020** per **Document D.** (The Treasurer of School Moneys Report for the month of **APRIL 2020** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **APRIL 30, 2020**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2019-2020 budgets for APRIL and MAY** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **MAY 2020** be approved, as per **Document E.**

Recommend acceptance of the **Cafeteria Report – Document F.**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$1,420,101.85** for the month of **MAY, 2020** be approved. Record of checks (**#46362** through **#46368**), and distributions are on file in the Business Office.

Be it Resolved: that the **Bills (Capital Expense)** in the amount of **\$48,279.50** for the month of **MAY, 2020** be approved. Record of checks (**#1097** through **#1101**), and distributions are on file in the Business Office.

E.S. Central
Funds Report
Document 1

Manasquan/
Sending
Districts
General Items
#23 - #37

Financial
Reports

Secretary's
Certification

Acceptance of
Secretary's
Certification

Secretary's
Financial &
Investment
Report
Document D

Budget
Certification
Document D

Purchase
Orders
Document E

Cafeteria
Report
Document F

Bills (Current
Expense

Bills (Capital
Expense)

Confirmation of **Bills (Current Expense)** for **APRIL, 2020** at **\$2,177,387.90** and checks (#46281 through #46361) and (**Capital Expense**) for **APRIL, 2020** at **\$185,371.46** and checks (#1086 through 1096).

Recommend acceptance of the following **High School Central Funds Report** for the month ending **APRIL 2020** as per **Document G**.

24. **Recommend** approval of the revised **2019-2020 School Year Calendar** as per **Document H**.
25. **Recommend** acceptance of the following Parent-Paid Tuition students (J.C.) and (N.C.) in the 9th grade at Manasquan High School for the 2020-2021 school year, at an annual tuition rate of \$8,308 per student.
26. **Recommend** approval of the continuation of placement of the following Tuition Free Student of Staff Member, in accordance with the MEA/MBOE Negotiated Agreement, in the Manasquan High School, for the 2020-2021 school year:
- | | | | |
|------------------------|---------|------------------------|----------|
| Student ID# 4982707962 | Grade 9 | Student ID# 9938616264 | Grade 11 |
| Student ID# 4837298022 | Grade 9 | Student ID# 1443214974 | Grade 11 |
27. **Recommend** approval of the advertiser agreement with OutFront Media, Fairfield, NJ, for providing a Class of 2020 Graduation billboard on Route 71 and Stockton Lake Boulevard, in the amount of \$2,500.00.
28. **Recommend** approval of the following Master Services Agreements with Frontline Education for the 2020-2021 and 2021-2022 school year:
- Frontline Education 504, IEP, and RTI Program Management, in the amount of \$17,582.83
 - Frontline Education Absence and Applicant Management, in the amount of \$14,584.30
29. **Recommend** approval of the Manasquan School District Health-Related School Closure Preparedness Plan – Revision 3, as per **Document I**, as required by P.L. 2020, c.27.
30. **Recommend** approval of the agreement with Duff & Phelps, to provide an updated fixed asset accounting ledger for accounting and financial reporting as of June 30, 2020, in the amount of \$1,125.00, payment upon receipt of the fixed asset activity data.
31. **Recommend** approval of the Tax Levy Revenue Schedule for the period July 1, 2020 through June 30, 2021 as per **Document J**.
32. **Recommend** approval of the acceptance of the New Jersey Insurance Group 2020 Safety Grant, in the amount of \$6,927.01. These funds will be used to partially fund the salaries of the district security guards.
33. **Recommend** approval of the renewal of the contract for Printing Services with Centurion Printing, Kenilworth, NJ, for the 2020-2021 school year (Renewal #1) in accordance with the specification of the Printing Services bid #PS19-20 of May 8, 2019, in the estimated bid amount of \$19,260.10.
34. **Recommend** approval of the Addendum #1 for the 2020-2021 for Food Service Management Company Services, provided by Simplified Culinary Services, Point Pleasant, NJ. Simplified Culinary Services will collect a Flat Management fee of \$21,000 annually and guarantee a return of \$7,000 annually.

*Confirmation
of Bills (Current
& Capital
Expense)*

*H.S. Central
Funds Report
Document G*

*2019-2020 SY
Calendar
Document H*

*2020-21 MHS
Parent-Paid
Tuition
Students*

*2020-21 MHS
Tuition Free
Students*

*OutFront
Media –
Graduation
Billboard*

*2020-2021
Frontline
Education
Master
Services
Agreements*

*Health Related
School Closure
Prep. Plan
Document I*

*Duff & Phelps –
Fixed Asset
Program*

*Tax Levy
Schedule 2020-
2021
Document J*

*2020 NJIG
Safety Grant*

*Centurion
Printing –
Contract
Renewal*

*2020-21
Simplified
Culinary
Services
Addendum #1*

Professional Days

35. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 18-August 9, 2020	Melissa Galano	Online through NDEO	Implementation Course for National Core Arts Standards	No	Registration - \$520.00 NDE Membership Fee - \$115.00

Student Action

Field Trips

36. **Recommend** approval of the field trips listed below: **No Report for the Month**

Placement of Students on Home Instruction

37. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#5127196755 **Grade 11** **May 14, 2020 – June 12, 2020 (Medical)**
 #7065489565 **Grade 9** **May 21, 2020 – June 12, 2020 (Medical)**

Mr. Cattani asked if there was any new or old business to come before the board.

38. **Old Business/New Business**

Seeing no old or new business, Mr. Cattani asked for a motion to enter into Executive Session and read the following statement.

Motion was made by Mr. Sorino, seconded by Mr. Pellegrino, and approved by voice vote of all those present in favor to enter into executive session at 7:21 p.m. **MOTION CARRIED**

39. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- _____ 1. Confidential Matters per Statute or Court Order
- _____ 2. Impact Rights to Receive Federal Funds
- _____ 3. Unwarranted Invasion of Individual Privacy
- _____ 4. Collective Bargaining
- _____ 5. Acquisition of Real Property or Investment of Fund
- _____ 6. Public Safety Procedures

H.S.
Professional
Days

H.S. Field Trips
(No Report)

Old Business /
New Business
(No Report)

Executive
Session

- X 7. Litigation or Contract Matters or Att./Client (Potential Litigation)
- X 8. Personnel Matters (Hiring, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

Executive
Session

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mr. Cattani asked for a motion to reconvene the meeting.

Meeting
Reconvened

Motion was made by Mr. Sorino, seconded by Mr. Pellegrino, and approved by voice vote of all those present in favor to reconvene the meeting at 7:27 p.m. **MOTION CARRIED**

Roll Call

Bruce Bolderman	Mark Furey (Belmar)	Joseph Loffredo
Donna Bossone	Terence Hoverter	Thomas Pellegrino
Martin Burns	Dennis Ingoglia (Brielle)	Alexis Pollock
Eugene Cattani	Todd Leonhardt (Sea Girt)	Alfred Sorino
<i>Quorum Reached</i>		

Mr. Cattani asked for a motion to approve Manasquan/Sending Districts Item #40.

Manasquan/
Sending
Districts Item
#40

Motion was made by Mr. Loffredo, seconded by Mrs. Pollock, to approve Manasquan/Sending Districts Item #40 – High School Personnel, as specified in Document K.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (0) **MOTION CARRIED**

MANASQUAN/SENDING DISTRICTS

Personnel

40. Recommend approval of the High School personnel as per Document K.

H.S. Personnel
Document K

Mr. Cattani asked the board to please share with him and Dr. Kasyan any ideas or comments received from the public.

Dr. Kasyan advised the board that he planned on waiting until after tonight's meeting to get the information out to the public on graduation and plans for the end of the year. He will put an email out tomorrow after discussion with Dr. Crawley and Mr. Place.

Mr. Cattani asked for a motion to adjourn.

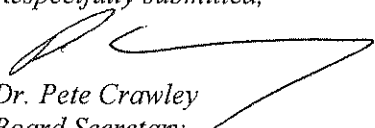
Adjournment

Motion was made by Mrs. Bossone, seconded by Mrs. Pollock, and approved by voice vote of all those present in favor to adjourn the meeting at 7:30 p.m. **MOTION CARRIED**

41. Adjournment

Motion to Adjourn

Respectfully submitted,


Dr. Pete Crawley
Board Secretary